



Macon County North Carolina



INVITATION FOR BIDS

INVITATION FOR BIDS AND PROPOSALS BID REQUEST NO. 04-6120i

ISSUE DATE: April 17, 2024

TITLE: Macon County Greenway Paving Project

FOR: Paving of five (5) sections of the Macon County Greenway that are in ready to pave condition.

USER DEPARTMENT: Macon County Parks and Recreation

ISSUING DEPARTMENT: Macon County Finance Department
Attn: Lindsay Leopard
5 West Main Street
Franklin, NC 28734

Bids will be received until April 26, 2024 at 4:00 PM

* Note: As of July 1, 1997, informal bids received under N.C.G.S. 143-131 are "CONFIDENTIAL" and are not subject to public inspection until the Contract or Purchase Order is awarded.

Proposal submission requirements and additional information may be obtained from the County's website, www.maconnc.org, or from Lindsay Leopard, Purchasing Agent, at the following address:

5 West Main Street
Franklin, NC 28734
(828) 524-1640
lleopard@maconnc.org

Bids shall be delivered to the **Issuing Department**, shown above, and shall bear the name and number of this Invitation for Bids. It is the sole responsibility of the bidder to insure that the proposal reaches the **Issuing Department** by the designated date and time indicated above.

This Bid Package includes the following sections:

- | | | |
|------|---------------------------------------|---------------|
| I. | General Instructions to Bidders | (Pages 2 - 3) |
| II. | Bid specifications | (Page 4-5) |
| III. | Non-Collusion Affidavit | (Page 6) |
| IV. | Official Bid Quote and Acknowledgment | (Pages 7-8) |

SECTION I. General Instructions to Bidders

1. This bid package will serve as official notice that Macon County, (hereinafter “the County”) is soliciting informal bids for the items(s) and/or services(s) stated on the cover page and outlined in the specifications and this bid package.
2. Bids will be received until April 26, 2024, no exceptions. Bids should be delivered to the Macon County Finance Department and clearly and plainly marked as to which bid package it applies. Bids or unsolicited amendments arriving after the due date and time will not be considered. Any changes or alternative proposals will not be accepted after the submission deadline. The County will not accept bids submitted electronically or by fax.
3. All addenda to this bid package will be issued in writing. No oral changes by anyone shall affect this bid package.
4. All bids must be presented on the official bid quote page and acknowledgment form of this bid package. The official bid price quote-response must be signed by a duly authorized person acknowledging full understanding of the bid information and all addendums. The exact legal name of the corporation or other entity must be provided.
5. Price quotes must be net, include all discounts and include all freight/delivery charges to the County. In cases of difference between unit price and total price, unit price shall prevail unless otherwise noted.
6. Items and services bid are for delivery and completion as soon as possible unless otherwise stated. Delivery and completion dates could therefore be important in making the award.
7. State and local sales taxes are not to be included in the quote, but they are to be added later to all invoices shown as a separate item for payment. Federal (sales-excise) taxes, where applicable, are to be included in quotes as they are a part of the purchase price.
8. Informal bids received under G.S. §143-131 are “CONFIDENTIAL” and are not subject to public inspection until the Contract or Purchase Order is awarded.
9. A bid deposit is not required.
10. Performance and payment bonds are not required.
11. A Non-Collusion Affidavit must be signed and notarized in order to properly complete this bid proposal and have it accepted by the County.
12. The County reserves the right to reject any and all bids and to waive any informality in bids unless otherwise specified by the bidder. The County reserves the right to select the bid which, in its opinion, is in the best interest of the County.

13. Contracts will be awarded to the lowest responsible bidder based on quality, performance, the date or dates for delivery and performance, the general reputation and performance capabilities of the bidders, and such other factors deemed by the County to be pertinent or peculiar to the Project.
14. Bids will be examined promptly after opening and award will be made by the County Board at the earliest possible date. The prices quoted must be held firm, and no bid may be withdrawn until 60 days after bid submission deadline.
15. All services are subject to the availability of funds for this Project.
16. The General Statutes of the State of North Carolina, insofar as they apply to purchasing and competitive proposals, are made a part hereof.
17. In addition to the above requirements, the successful Bidder is responsible for compliance with all applicable local, state and federal laws, including state and local permits, licenses and fees.
18. The County will not be responsible for any costs incurred by any bidder in preparing and submitting a bid in response to this IFB. Prior submittals may not be substituted as a response to this IFB.
19. If any part of the work is to be sub-contracted, the Bidder's proposal must include a description of the work to be sub-contracted and the proposed subcontracting organization. The successful Bidder will be held fully responsible for meeting all the terms and conditions of any contract awarded by the County pursuant to this IFB.
20. After the IFB issue date, all inquiries, requests for interpretation, technical questions, clarifications, or additional information shall be in writing directed to Seth Adams. Email questions will be accepted at sadams@maconnnc.org. Questions and responses affecting the scope of the Project will be provided to all bidders/offerors by issuance of an Addendum. Any Addenda will be made available on the County's website, www.maconnc.org All written questions shall be received by Seth Adams no later than 5:00 p.m. on April 22, 2024. NO EXCEPTIONS.
22. Bidders shall submit three (3) references from firms or individuals familiar with Bidder's work along with current contact information for each reference. Bidders shall not submit the names of officers, officials, agents or employees of the County of Macon or the County as references.
23. Bidders shall list any public/governmental projects of this general type completed within the past five (5) years, along with current contact information and a description of the project completed.

SECTION II. Specifications

A. General

1. Macon County is seeking quotations for the Macon County Greenway Paving Project, which involves paving of five sections of the Macon County Greenway that are in ready to pave condition. The purpose of this Bid Package is, therefore, to obtain competitive bids in accordance with the North Carolina Purchasing Laws and Macon County Purchasing Policies as set out on pages 1-3 and the specifications contained herein in the Bid Package.

2. This project is considered to be in the category of Informal Bids Construction and/or Repair. No Bid Deposit or Performance Bond is, therefore, required.

3. Contractor is hereby required to be in compliance with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes concerning e-verification at the time of submitting its bid or proposal and entering any resulting Contract and at all times during the performance of any resulting Contract. Contractors' subcontractors under any such resulting Contract are likewise required to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes concerning e-verification at the time of entering any resulting Contract and at all times during the performance of any resulting Contract. Contractor shall take the necessary steps to include this provision in all contracts with its Subcontractors who will perform any portion of the work covered by any resulting Contract.

4. Pursuant to N.C.G.S. 143-6A-5(a), Contractor must be able to truthfully certify and shall certify at the time that its bid or proposal is submitted as well as at the time of contracting that in accordance with the Iran Divestment Act the Contractor is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Contractor shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List.

5. Before submitting a bid for this project, the Non-Collusion Affidavit (Page 6) shall be completed and notarized. In addition, the Bid Quote and Acknowledgment (Pages 7-8) shall be completed. Incomplete responses shall not be considered by the County.

B. Technical

1. This is a Turnkey Project whereby the awarded contractor will be responsible for furnishing all labor, tools, and materials necessary for this particular project, including any sub-contractors required to complete the Project.

2. The awarded contractor shall not pull off the job for any reason once the Project has begun.

3. Macon County, through a grant from North Carolina Office of State Budget and Management seeks to pave five (5) sections of the Greenway.

C. Scope of Work

1. The sections are in pave ready condition but some sections will require base preparation such as gravel, grading and compacting.

2. Final height of new paving shall be 2½ inches and final height of resurfacing sections shall be 1½ inches.

3. Sections are as listed below:

Section	Type	Proposed Measurements
Salali Lane to Butterfly Garden	New Project	200 ft x 12 ft and 154 ft x 12 ft
	Resurface	145 ft x 12 ft
Tassee Park	New Project	880 ft x 8 ft
Nickajack Bridge Area	New Project	730 ft x 8 ft
Community Garden to Nonah Bridge	New Project	25 ft x 8 ft, 15 ft x 8 ft, 660 ft x 8 ft, and 36 ft x 8 ft.
Root repair near Butterfly Garden	New Project, with removal of existing	20 ft x 11 ft and 12 ft x 11 ft

SECTION III. Non-Collusion Affidavit

State of North Carolina
County of Macon

1. The signer of this document is the _____ (Title) of _____ (Company), who is the respondent that has submitted the attached bid response.

2. The undersigned person is fully informed concerning the preparation and contents of the attached response and of all pertinent circumstances related to it, and is authorized to sign this affidavit. This affidavit is given under penalty of perjury as provided by law.

3. Such bid response is genuine and is not collusive or sham in anyway whatsoever.

4. Neither the person responding nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including the signer of this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other respondent, firm or person to submit collusive or submit a sham response in connection with the contract for which the attached response has been submitted or to refrain from responding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other responder, firm or person to fix the price or prices in the attached response or of any other responder, or to fix any overhead, profit, or cost to secure through collusion, conspiracy, connivance or unlawful agreement and advantage against the Board of the Macon Soil and Water Conservation County, the Soil and Water Conservation County or any person interested in the proposed contract.

5. The price or prices quoted in the attached response are fair and proper and are not derived by any collusion, conspiracy, connivance or unlawful agreement on the part of the respondent or any of its agents, representatives, owners, employees, or parties in interest.

Signature of Officer (Seal)

Subscribed and sworn to before me, this
_____ day of _____, 20 _____.

Notary Public _____

My commission expires: _____

SECTION IV. Official Bid Quote and Acknowledgment

For: Macon County Greenway Paving Project (Bid No. 04-6120i).

Bid Furnished

By: _____

Address:

Telephone #: _____

Cell Phone #: _____

Email: _____

We who furnish this bid have carefully examined the Bid General Instructions (Section I), completed the Non-Collusion Affidavit (Section III), reviewed the Bid Specifications (Section II) **and all Addenda which we list below**, and therefore furnish the bid proposal as shown below.

Addenda (if none, state "N/A"): #1 _____, #2 _____, #3 _____.

Bid Proposal:

Item #1 – Bid Price for the Macon County Greenway Paving Project

Section	Bid Amount
Salali Lane to Butterfly Garden	
Tassee Park	
Nickajack Bridge Area	
Community Garden to Nonah Bridge	
Root repair near Butterfly Garden	

Total Bid \$ _____

Item #2 – Time in Calendar Days

Days to start, after Notification of Award: _____

Days to Complete Project, after Notification of Start: _____

Item #3 – References:

<u>Name of Contact</u>	<u>Company</u>	<u>Phone Number</u>	<u>Address</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Item #4 – Copy of Certificate of Insurance attached – [] Yes, [] No

Item #7- List and describe any public projects completed within the past five (5) years:

Name of Contact Government Agency Phone #

Description of Project: _____

Name of Contact Government Agency Phone #

Description of Project: _____

Date of Bid Proposal:

By: _____

Authorized Signature